

## Moorlands Remote Learning Plan



In order to ensure that learning is continued, irrespective of individual children or bubbles needing to self-isolate at times during the coronavirus pandemic, Moorlands Primary School has developed the following plan. This plan offers remote learning opportunities whilst also ensuring that provision is in place for those households who have limited access to devices and would require or prefer hard copies of work and resources.

Moorlands Primary School has developed a 4 tier system, as follows:

### ***Tier 1:***

An individual is self-isolating whilst awaiting test results for themselves or a member of their household, and would 'normally' be well-enough to return to school. Bubble remains at school.

### ***Tier 2:***

An individual is self-isolating because of a positive test within the household, and would be self-isolating for 14 days.

### ***Tier 3:***

An entire bubble is self-isolating because of a confirmed case of coronavirus within the bubble.

### ***Tier 4:***

National Lockdown – only key workers and vulnerable children are to be taught in school. Rest of the children should be taught remotely.

This plan complies with the expectations and principles outlined in the [DfE document: Guidance for Full Opening of Schools](#)

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### **Software and on-line platforms:**

Within all 4 tiers, after the first day, teachers will set work in line with our current curriculum, primarily supplemented by a range of resources provided by Oak Academy and White Rose Maths.

Oak Academy has been selected to support remote learning as they are a recognised high quality resource. The lessons are taught by teachers and they encourage the use of retrieval practice and explicit teaching with high quality modelling. The online lessons are free to all and offer a recorded taught session so that the children can access physical teaching from a teacher and then access work relating to that lesson within the same website. There is also a great deal of lessons specifically aimed at children with SEND needs and requiring additional support. Class teachers are ensuring these have been used, on occasions, in the classroom so that the children are familiar with the platform.

White Rose Maths resources will be used as they are matched to our current maths curriculum model. Children are used to seeing these resources in class.

At Moorlands we have additional online resources which are currently used as part of our homework package, and these will be utilised in the remote learning plan to support the acquisition and retention of basic core skills. These resources include:

- ✓ Bug Club (online reading resource)
- ✓ Times Tables Rockstars (Year 2 and Key Stage Two only)
- ✓ Purple Mash
- ✓ Education City
- ✓ Phonics Play (EYFS & KS1)

### **Teacher/ TA contact**

Contact with the class teacher and / or class TA will support true remote learning, with teacher feedback, and the opportunity for the children to communicate with their adults in school. This will provide an opportunity for the child/ren to 'touch base' with school as well as an opportunity to discuss and clarify remote learning.

In every Tier the teacher and/ or TA will make contact with the child/ren, depending on which Tier a child falls under will decide the means of communication. This will either be a phone call, email or Zoom. In the event of self-isolation or school closure for the majority, class emails will be opened for correspondents rather than using the info@ email account. Class emails are as follows:

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<b>Email address</b>	<b>Year group</b>	<b>Class teacher</b>
<a href="mailto:robins@moorlandsprimary.net">robins@moorlandsprimary.net</a>	Reception Year	Mr Kill
<a href="mailto:bluebirds@moorlandsprimary.net">bluebirds@moorlandsprimary.net</a>	Reception Year	Miss Nash
<a href="mailto:newts@moorlandsprimary.net">newts@moorlandsprimary.net</a>	Year 1	Mrs Jenks
<a href="mailto:frogs@moorlandsprimary.net">frogs@moorlandsprimary.net</a>	Year 1	Miss Cook
<a href="mailto:butterflies@moorlandsprimary.net">butterflies@moorlandsprimary.net</a>	Year 2	Miss Buckfield
<a href="mailto:ladybirds@moorlandsprimary.net">ladybirds@moorlandsprimary.net</a>	Year 2	Miss Llewellyn
<a href="mailto:dragonflies@moorlandsprimary.net">dragonflies@moorlandsprimary.net</a>	Year 3	Miss Perkins
<a href="mailto:bumblebees@moorlandsprimary.net">bumblebees@moorlandsprimary.net</a>	Year 3	Miss Stevens
<a href="mailto:owls@moorlandsprimary.ent">owls@moorlandsprimary.ent</a>	Year 4	Miss Waring
<a href="mailto:woodpeckers@moorlandsprimary.net">woodpeckers@moorlandsprimary.net</a>	Year 4	Mr Heelas
<a href="mailto:foxes@moorlandsprimary.net">foxes@moorlandsprimary.net</a>	Year 5	Mrs Wittingstall-Bean
<a href="mailto:hedgehogs@moorlandsprimary.net">hedgehogs@moorlandsprimary.net</a>	Year 5	Mr Hart
<a href="mailto:badgers@moorlandsprimary.net">badgers@moorlandsprimary.net</a>	Year 6	Mr Turner
<a href="mailto:deers@moorlandsprimary.net">deers@moorlandsprimary.net</a>	Year 6	Mr Cunningham

Please see the Tier remote learning package for additional information.

## **Moorlands Remote Learning Plan**

### **Expectations**

**In the event of any form of isolation and loss of learning caused by the coronavirus, parents and carers must understand that engagement in home learning is compulsory, as is the expectation that Moorlands Primary School makes the provision available and accessible to all. However, if children themselves are too ill to attend then they should not be expected to engage in remote learning.**

In preparation for remote learning, parents, carers and children need to receive logins and passwords for the following platforms (likewise teachers and TAs need to be familiar with them):

- Bug Club
- Times Tables Rockstars
- Purple Mash
- Zoom (invites will be shared if and when needed)
- Home learning journal/ book (please keep these safe and only use in the event of self-isolation. They will be required in school once the self-isolation period / wider school closure has ended.)

### **Worksheets and Practical Resources**

We will primarily be using online platforms to deliver the curriculum in the event of a bubble closure, however we recognise that this does not suit all families. We will endeavour to provide worksheets and practical resources to supplement the online learning as requested by families, these will also be available as downloads from the school website.

### **Remote Learning**

The initial response to any isolation will be to provide children with home learning.

Please see table below for Tier responses

**Tier 1**

**Scenario: An individual is self-isolating whilst awaiting test results for themselves or a member of their household, and would ‘normally’ be well-enough to return to school. Bubble remains at school.**

On-going support	Safeguarding/ SEND
<ul style="list-style-type: none"> <li>• If a child is self-isolating from school i.e. the child is sent home from school to either receive a test or self-isolate or self-isolate as someone in the household is being tested, they will leave school with a pack of English and maths resources. Children will have the immediate opportunity to continue their learning. If the child is already at home, the school will post or hand deliver a Year Group specific pack the next day, after being notified. Please note, the initial pack may not be linked to current learning in class but will provide opportunities to consolidate previous learning.</li> <li>• As soon as possible a Year group specific pack of materials will be posted out to the home or hand-delivered. This will consist of the following:               <ul style="list-style-type: none"> <li>✓ Handwriting practise</li> <li>✓ Phonics/ spellings</li> <li>✓ Grammar / Punctuation</li> <li>✓ English pack</li> <li>✓ Yr R have numbers to 10 to practise</li> <li>✓ Year 1 – 6 have an activity booklet about Place Value and Number to complete (they will have been taught some place value and number so this will be consolidating and extending learning) The booklets will have answers so parents can check children’s understanding.</li> <li>✓ Access to Bug Club online to continue reading colour banded books</li> </ul> </li> <li>• Phonecall from teacher/ TA on day 2 to address any misconception and to keep in touch (please note these may be at any time during the day).</li> </ul>	<ul style="list-style-type: none"> <li>• School office team to make contact with parents/ carers to ensure a test has been booked/ taken and to make sure the parents/ carers know how to communicate the result to <a href="mailto:info@moorlandsprimary.net">info@moorlandsprimary.net</a></li> <li>• Means tested Free School Meal entitlement – Packed lunch can be arranged for those entitled to means tested free school meals. Please contact the school office for further information.</li> <li>• We have DSLs (Designated Safeguarding Leads) who will continue to ensure appropriate agencies are communicated with and that they continue to be involved with families.</li> <li>• Inclusion Leader (Miss Roughton) will communicate with teachers regarding appropriate remote learning for those children with EHCPs.</li> </ul>

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<ul style="list-style-type: none"><li>• Class email will be 'open' to family to liaise with class teacher but only for the family of the child self-isolating. (Please note, emails will be answered when the teacher has completed their teaching duties for the day, and not after 4.30pm).</li><li>• The office team will contact the family on Day 4 of self-isolation to request an update on test results and health. The majority of the time we are finding test results are being received 3 days after testing.</li></ul>	
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**Tier 2**

**Scenario: An individual is self-isolating because of a positive test within the household, and would therefore be self-isolating for 10 days.**

On-going support	Safeguarding/ SEND
<ul style="list-style-type: none"> <li>• If a child is self-isolating from school due to a positive test within the household, they will have to self-isolate for 10 days.</li> </ul> <p>If the child is well enough, the following will apply:</p> <ul style="list-style-type: none"> <li>• The child will leave school with a pack of English and maths resources. Children will have the immediate opportunity to continue their learning. If the child is already at home, the school will post or hand deliver a Year Group specific pack the next day, after being notified. Please note, the initial pack may not be linked to current learning in class but will provide an opportunity to consolidate previous learning.</li> <li>• As soon as possible a Year group specific pack of materials will be posted out to the home or hand-delivered. This will consist of the following:             <ul style="list-style-type: none"> <li>✓ Handwriting practise</li> <li>✓ Phonics/ spellings</li> <li>✓ Grammar / Punctuation</li> <li>✓ English pack linked to current learning</li> <li>✓ Yr R have numbers to 10 to practise</li> <li>✓ Year 1 – 6 have an activity booklet about Place Value and Number to complete (they will have been taught some place value and number so this will be consolidating and extending learning) The booklets will have answers so parents can check children’s understanding.</li> <li>✓ Access to Bug Club online to continue reading colour-banded books.</li> <li>✓ Science and/or topic based work (history/ geography/ DT or Art).</li> </ul> </li> <li>• Bug Club, TT Rockstars (Year 2 and KS2 only), Education City and Purple Mash will be available for the child.</li> </ul>	<ul style="list-style-type: none"> <li>• School office team to make contact with parents/ carers to ensure a test has been booked/ taken and to make sure the parents/ carers know how to communicate the result to <a href="mailto:info@moorlandsprimary.net">info@moorlandsprimary.net</a></li> <li>• Means Tested Free School Meal (FSM) entitlement: If your child is entitled to means tested FSM, Moorlands Primary School will apply to for a two-week lockdown box for you. We will be in contact with parents/ carers so seek permission to share addresses for delivery of the box. Each box will contain groceries for one child’s lunches for 2 school weeks (10 days).</li> <li>• We have DSLs (Designated Safeguarding Leads) who will continue to ensure appropriate agencies are communicated with and that they continue to be involved with families.</li> <li>• Inclusion Leader (Miss Roughton) will liaise with teachers regarding appropriate remote learning for those children with EHCPs.</li> </ul>

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| <ul style="list-style-type: none"><li>• Phone call from teacher/ TA twice per week for a well-being check-in with the child and to keep in touch. This will also provide an opportunity to request more remote learning if required. (Please note these may be at any time during the day).</li><li>• Class email will be 'open' to family to liaise with class teacher regarding any misconceptions linked to remote learning but only for the family of the child self-isolating. (Please note, emails will be answered when the teacher has completed their teaching duties for the day, and not after 4.30pm).</li></ul> |  |
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**Tier 3**

**Scenario: An entire bubble is self-isolating because of a confirmed case of coronavirus within the bubble.**

On-going support	Safeguarding/ SEND
<ul style="list-style-type: none"> <li>• Day 1: Bubble will receive a pre-planned and standalone one day emergency plan outlining activities to complete through the day (this may not be linked to current learning). This measure will afford the teachers/ TAs a short time to prepare their up-to-date remote learning resources (English and Maths will be linked to current learning in the class). The other lesson each day will be linked to foundation learning, such as topic or science.</li> <li>• Day 2: Teacher will schedule a ZOOM meeting at scheduled time (teacher will email invite to parents and will be on Purple Mash blog) for the whole class and parents for the morning. During the meeting, the teacher will remind the children of the expectations of remote learning and the arrangements.</li> <li>• Expectations of daily remote learning:             <ul style="list-style-type: none"> <li>✓ English lesson</li> <li>✓ Maths lesson</li> <li>✓ Non-core lesson (e.g. topic/ science/ IT)</li> <li>✓ Daily reading</li> <li>✓ Spelling/ Phonics</li> <li>✓ Number bonds/ multiplication tables practise</li> </ul> </li> <li>• Day 2 – 10 (school days only) Using the Purple Mash platform, the teacher will upload the day’s activities by 9am every school day. TAs will be able to liaise and support the teacher in identifying resources for specific pupils/ groups of pupils. The class teacher will share links to appropriate lessons from Oak Academy, White Rose Maths through Purple mash, as well as setting additional tasks on Purple mash.</li> <li>• Daily Zoom meeting with teacher and TA, from Day 3 onwards.</li> </ul>	<ul style="list-style-type: none"> <li>• School office team will be available to answer any administrative queries you may have, or to report any illnesses to. If your child becomes symptomatic during the self-isolation period, it is important to book a test, and inform school of the results.</li> <li>• Means Tested Free School Meal (FSM) entitlement: If your child is entitled to means tested FSM, Moorlands Primary School will apply to for a two-week lockdown box for you. We will be in contact with parents/ carers so seek permission to share addresses for delivery of the box. Each box will contain groceries for one child’s lunches for 2 school weeks (10 days).</li> <li>• DSLs (Designated Safeguarding Leads) will continue to ensure appropriate agencies are communicated with and that they continue to be involved with families.</li> <li>• Those not engaging with remote learning will receive a phone call from a member of the SLT to discuss the obstacles and support needed by the family.</li> <li>• When children would normally receive additional support from SEN agencies, our Inclusion Lead (Miss</li> </ul>

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The teacher will be accessible to the children once a day, early afternoon through Zoom from 2pm – 3pm. This will be a ‘drop-in’ session and will enable the teacher/ TA to identify and address any issues or when re-teaching of the Maths or English from the morning is needed. It is also a chance to ‘touch base’ and remain part of the school community. Teacher/TA may invite children to attend Zoom if they have noticed a misconception where re-teaching is required.

- Friday: Drop-in Zoom session for re-teaching will be replaced with a Zoom Celebration Assembly at 2.30pm as a whole class.
- CHILDREN’S LEARNING:  
Completed work outside of Purple Mash or paper-based work for those who do not have access to the platforms, can be photographed and sent via email to class teachers. Teachers can then review the learning and give feedback. Teachers can review work and plan for the following day. We ask that any work be submitted by 4.30pm to enable teachers to have time to use assessment for learning to inform the following day.
- In the event of a teacher becoming ill whilst self-isolating with the class the parallel class teacher will set the children remote learning tasks. We will write to you if this is the case via Parent Mail.

Roughton) will make arrangements for those to continue virtually as long as the agencies engage.

- Inclusion Leader (Miss Roughton) will share appropriate National Oak Academy SEND lessons with teachers who will disseminate accordingly. Including those with EHCPs.

**Tier 4**

Scenario: Wider school closure with school only open for critical worker children and vulnerable children/ families.

Definition of critical worker and vulnerable families can be found here: <https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

Please note: this plan may change due to the amount of notice given to schools regarding wider closure and the amount of critical worker/ vulnerable children we have requiring a space at school.

On-going support	Safeguarding/ SEND
<ul style="list-style-type: none"> <li>Day 1: Bubble will receive a pre-planned and standalone one day emergency plan outlining activities to complete through the day (this may not be linked to current learning). This measure will afford the teachers/ TAs a short time to prepare their up-to-date remote learning resources (English and Maths will be linked to current learning in the class). The other lesson each day will be linked to foundation learning, such as topic or science.</li> <li>Day 2: Teacher (this may not be your child’s class teacher – this will depend on the adults available and also the amount of key worker/ vulnerable children we have in school) will schedule a ZOOM meeting for the morning (invite will be sent out via email and Purple Mash platform to advise of specific time) for the whole class/ cohort and parents. During the meeting, the teacher will remind the children of the expectations of remote learning and the arrangements.</li> <li>Day 3 onwards: Daily morning Zoom meeting (Time will be given by teacher running the meeting but will be before 10.30am). During the daily morning Zoom call – teachers will set expectations for remote learning for the day and introduce the learning and tasks for the children to engage with. It will also offer the children to ‘touch-base’ and see their peers/ teachers. This meeting will last approximately 20 – 30 minutes.</li> <li>DfE expectations of daily remote learning: KS1 – 3 hours/ KS2 – 4 hours per day.</li> </ul>	<ul style="list-style-type: none"> <li>School office team will be available to answer any administrative queries you may have, or to report any illnesses to. If your child becomes symptomatic during wider school closure, especially during the first 14 days, it is important to book a test, and inform school of the results.</li> <li>Means Tested Free School Meal (FSM) entitlement: If your child is entitled to means tested FSM, Moorlands Primary School will apply for a two-week lockdown box for you. We will be in contact with parents/ carers so seek permission to share addresses for delivery of the box. Each box will contain groceries for one child’s lunches for 2 school weeks (10 days). Edenred FSM vouchers may become available.</li> <li>DSLs (Designated Safeguarding Leads) will continue to ensure appropriate agencies are communicated with and that they continue to be involved with families.</li> </ul>

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<ul style="list-style-type: none"><li>• Where possible, remote learning will mirror learning that is taking place at school.<ul style="list-style-type: none"><li>✓ English lesson</li><li>✓ Maths lesson</li><li>✓ Non-core lesson (e.g. topic/ science/ IT)</li><li>✓ Daily reading</li><li>✓ Spelling/ Phonics</li><li>✓ Number bonds/ multiplication tables practise</li></ul></li><li>• Day 2 onwards (school days only) Using the Purple Mash platform, the teacher will upload the day's activities by 9am every school day. TAs will be able to liaise and support the teacher in identifying resources for specific pupils/ groups of pupils. The class teacher will share links to appropriate lessons from Oak Academy, White Rose Maths through Purple Mash, as well as setting additional tasks on Purple mash.</li><li>• Day 3 onwards (school days onwards): Daily Zoom meeting with teacher and TA. The teacher and TA will be accessible to the children once a day, early afternoon through Zoom from 2pm – 3pm. This will be a 'drop-in' session and will enable the teacher/ TA to identify and address any issues or when re-teaching of the Maths or English from the morning is needed.</li><li>• Friday: 'Drop-in Zoom session will not take place, this will be replaced by a Zoom Celebration Assembly at 2.30pm as a whole cohort (those at home and those in school where possible and when technology allows).</li><li>• CHILDREN'S LEARNING: The school will send out a questionnaire to parents and carers to identify the need for devices if they do not have access to a laptop/ tablet at home to engage with remote learning. The DfE has provided the school with a limited number of laptops to loan to the children, and we MAY be able to loan your child a laptop but it will be based on need.</li></ul>	<ul style="list-style-type: none"><li>• Those not engaging with remote learning parents will be contacted by the teacher in the first instance to offer any support. If children continue not to engage, parents will be contacted by a member of the SLT to discuss the obstacles and support needed by the family.</li><li>• When children would normally receive additional support from SEN agencies, our Inclusion Lead (Miss Roughton) will make arrangements for those to continue virtually as long as the agencies engage.</li><li>• Inclusion Leader (Miss Roughton) will share appropriate resources with teachers who will disseminate accordingly. Including those with EHCPs.</li></ul>
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Completed work outside of Purple Mash or paper-based work for those who do not have access to the platforms, can be photographed and sent via email to class teachers. Teachers can then review the learning and give feedback. We ask that any work be submitted by 4.30pm to enable teachers to have time to use assessment for learning to inform the following day.

- In the event of a teacher becoming ill whilst there is a wider school closure, we will assign a teacher to set the children remote learning tasks. We will write to you if this is the case via Parent Mail.



## Think then Click



These rules help us to stay safe on the Internet



We only use the internet when an adult is with us



We can click on the buttons or links when we know what they do.



We can search the Internet with an adult.



We always ask if we get lost on the Internet.



We can send and open emails together.



We can write polite and friendly emails to people that we know.

## Think then Click

### e-Safety Rules for Key Stage 2

- We ask permission before using the Internet.
- We only use websites that an adult has chosen.
- We tell an adult if we see anything we are uncomfortable with.
- We immediately close any webpage we not sure about.
- We only e-mail people an adult has approved.
- We send e-mails that are polite and friendly.
- We never give out personal information or passwords.
- We never arrange to meet anyone we don't know.
- We do not open e-mails sent by anyone we don't know.
- We do not use Internet chat rooms.

## Moorlands Remote Learning Plan

### Appendix 2: Remote Learning Responsible Usage Agreement for children, parents and staff

#### Rules:

- ✓ We understand that my remote learning (on-line platforms/ paper copies or Zoom meetings) will be subject to the same school rules which apply in face-to-face lessons and interactions.
- ✓ Children will follow all learning tasks issued by the teacher, only using technology they have been directed to. Parents and carers will support children with their usage.
- ✓ Children and teachers will promptly log-in to Zoom meetings when they are scheduled to start.
- ✓ Children must not participate in Zoom calls whilst in their bedrooms, they must be in a shared space with appropriate adults.
- ✓ All will be mindful of the communication via Zoom meetings, ensuring they are using the level of formality as required in a normal classroom environment.
- ✓ Children and parents/ carers will be responsible for their behaviour and actions when using on-line platforms.
- ✓ Children and parents understand that their usage of Purple Mash and other applications provided by the school can be monitored, logged and made available to teachers.
- ✓ Children, parents/ carers and teachers will not record or take photos of teachers/ classmates during remote learning.
- ✓ We understand that these rules are designed to keep us safe online and if they are not followed the normal school behaviour policy will be used.

#### Further information on Zoom:

**Zoom is a video conferencing tool that allows multiple users to have a meeting online.**

Before you can be part of a Zoom meeting you will need to install Zoom on your computer, device, smart phone. It's important that your device has a camera and a microphone.

You can sign up for **free here**.

<https://zoom.us>

#### General guidelines when using Zoom

**These are the steps that we have now been able to put into place at Moorlands to help safeguard your children whilst participating in live zoom sessions:**

- ✓ We do not record any of our zoom sessions and each zoom session will have two members of staff present (as hosts) and they will have full control of the lesson, including sharing their screen.
- ✓ Children cannot enter a zoom session without being accepted in by the teacher. Children will need to wait in the virtual waiting room before being accepted. To help with this please could you ensure that the username on screen is your child's first name.



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- ✓ The teacher has control to 'mute' all the children.
- ✓ The teacher can remotely remove a child/pupil from a live session if there is inappropriate behaviour or breaking of the agreed protocols.
- ✓ Only the teacher can share their screen.
- ✓ All zoom sessions have unique meeting IDs as well as secure password. These will be on Purple Mash in your child's class folder or they will be emailed using the Priority 1 email address. (Please ensure email addresses are up-to-date)
- ✓ All children are 'muted' on entry into the zoom lesson with only the mic enabled for the teacher until the session has been introduced. The children will have their mic enabled at appropriate times.

**In order for the zoom sessions to run as effectively as possible, we kindly request the following from children, parents/carers during live zoom sessions to ensure its safety for all:**

- ❖ Children should be suitably dressed (no pyjamas) at all times and be in ear-shot of a parent/carer.
- ❖ Children should ideally be situated in an area of the house where they can concentrate with little distraction and not move to different rooms.
- ❖ All will ensure appropriate backgrounds when on Zoom video calls, including NOT switching virtual backgrounds whilst on the call.
- ❖ Children will be attentive and follow all instructions, treating others with kindness and patience, particularly when technical issues can cause disruption
- ❖ Parents/carers should be mindful that 'background noise' including their own conversations, is picked up on the child's mic for everyone to clearly hear - foul language is strictly forbidden and will result in your child being removed from the live session, causing upset to all.
- ❖ Children should follow the same behaviour expectations as are in place in school lessons.
- ❖ Please do not video or photograph the conference in progress.
- ❖ Please do not share any image or video of the conference on any form of social media.
- ❖ Please do not share any invites for your child with any other child or any other party outside the school.
- ❖ Please report any problem or misuse of school video conferencing to the school office via the normal channels.

We also acknowledge that from time to time, due to internet peaks and interferences that some connections may be patchy; please try not to let yourself or your child become unduly stressed by this if it happens. In this eventuality you may feel it best for your child to temporarily exit the zoom session and to try again the next time.

Please understand that none of our virtual zoom sessions are compulsory but they are being setup as additional teaching / learning guidance or even 'live' teaching sessions for your child during this difficult time. We acknowledge that the new "normal" for education is challenging for everyone and we are all having to adapt to new ways of working.

[For further information about Zoom and how it works have a look at this youtube link:](#)

[How to join a Zoom meeting](#)